

## BCS ENDS STATEMENT

Because of BCS, people in Bloomington and South Central Indiana will have...

- A market for local, fair and healthful products, produced with care for the land, animals, and future generations.
- A democratic cooperative-ownership model that provides meaningful employment and strengthens the community.
- A robust and sustainable local food economy with fair prices for producers and all owner-members.
- Access to education on food systems, cooperative values, and the interconnectedness of food, health, and the environment.

**BCS BOARD OF DIRECTORS MEETING:** April 7<sup>th</sup> @ 6:30 pm via Zoom ID: 88620701432

Passcode: 096689

Note that times are approximate and will be adjusted depending on discussion.

### Be Prepared:

- Read through the board packet, including this agenda
- Complete Task List and Action Steps.

| Time | Agenda Topic  | Action  | Who                                    |
|------|---|---|--|
| 6:30 | <b>Preliminaries</b> <ul style="list-style-type: none"> <li>● Ends Statement</li> <li>● Announcements -time keeper, Lender forums, July, CCMA.coop, applications due June</li> <li>● Review Board Calendar</li> <li>● Review Action Items</li> </ul>  | Read<br>Share<br>Discuss<br>Report  | Volunteer<br>All<br>All<br>Board Admin |
| 6:40 | <b>Consent Agenda</b> <ul style="list-style-type: none"> <li>● Tonight's Agenda</li> <li>● Updated BOD calendar – Business plan in July this year</li> <li>● Minutes from 220407</li> <li>● March Financials</li> <li>● Q3 FY22 Financials</li> <li>● Ownership Cancellation Request Memo</li> <li>● B7 Communications</li> <li>● Committee minutes<br/>               Birthday<br/>               OMCC<br/>               Finance</li> </ul> | Approve<br>Approve<br>Approve<br>Approve<br>Accept<br>Approve<br>Accept<br>Accept | President                              |
| 6:45 | <b>Member Comments</b>  |   | President                              |
| 6:55 | <b>GM Monitoring and Reports</b> <ul style="list-style-type: none"> <li>● <del>Staff Introduction</del></li> <li>● B7 Communications Report</li> <li>● B6 – Staff treatment</li> <li>● B Policies for expansion</li> </ul>  | <del>Listen</del><br>Discuss<br>Discuss<br>Discuss                                | GMs<br>GMs<br>GMs<br>GM/Bobbi          |
| 7:45 | <b>Education</b>  | Discuss<br>Discuss  | Liz<br>Liz                             |
| 8:00 | <b>10-minute Break</b>  |   |  |
| 8:10 | <b>General Business Items</b>   |   |  |

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|  | <ul style="list-style-type: none"> <li>● Self-monitoring of C1, C5, D, D1, D5</li> <li>● Board Budget</li> <li>● Meeting in person options</li> <li>● Staff Ad-hoc committee charter</li> <li>● Perpetuation</li> </ul>   | Approve<br>Approve<br>Decide<br>Approve<br>Discuss | Pam<br>Jeff<br>Bobbi<br>Liz/Pam  |
| 9:00                                   | <b>Committee Reports</b> <ul style="list-style-type: none"> <li>● Perpetuation</li> <li>● OMCC</li> <li>● Annual Meeting</li> <li>● Finance/Data</li> <li>● Officers</li> <li>● Education</li> <li>● Birthday</li> <li>● SNAP</li> <li>● Staff/board relations</li> </ul> | Report & Discuss                                   | Corbin<br>Brianne<br>Stacey<br>Jeff<br>Bobbi<br>Liz<br>Liz<br>Isabelle<br>Tosh |
| 9:20                                   | <b>Closing</b> <ul style="list-style-type: none"> <li>● Task Review –Action Steps</li> <li>● Review Decisions, Will’s List additions</li> </ul>   | Update<br>Discuss                                  | Board Admin<br>President   |
| <b>Adjourn -No Executive Session –</b> |   |  |  |

# Bloomingfoods Board of Directors 2020-2021 Calendar – Last Updated 12/12/20

## Every Month:

- Post Committee Meeting minutes online and in the board packet.
- Board Candidate recruitment and invitations to observe meetings.

| Month and Date  | GM POLICY MONITORING<br>B7 GM Communication every month   | Board monitoring  | Events                          |
|-----------------|---|---|---------------------------------|
| 2022<br>March 3 | <b>B1</b> Financial Condition: Q2 Numbers and Narrative (approve)<br><b>B1</b> Financial Condition: January Numbers (review/consent agenda)<br><b>B8</b> Logistical Support (approve)<br><b>B7</b> Communications Report (discuss)  |   |                                 |
|                 | Reminders: <ul style="list-style-type: none"> <li>• GM Meetings: Thursdays at noon (except board meeting week)</li> <li>• President: Schedule one-on-one 4-month follow-up with new members</li> <li>• GM: Marketing Report – maybe staff intro</li> <li>• Fellows: Reports next month</li> <li>• Internal education topic – Articles, bylaws, policies, protocols</li> </ul>   |   |                                 |
| 2022<br>April 7 | <b>B1</b> Financial Condition: February Numbers (discuss)<br><b>B7</b> Communications Report (discuss)<br>GM: Marketing Report  |   |                                 |
|                 | Reminders: <ul style="list-style-type: none"> <li>• GM Meetings: Thursdays at noon (except board meeting week)</li> <li>• Perpetuation: Approve Candidate Packet</li> <li>• Treasurer: Board Budget Draft Due</li> <li>• OMCC: PR Message</li> <li>• Fellows: Reports</li> <li>• Internal education topic – Fiduciary responsibility</li> </ul>   |   |                                 |
| April or<br>May |   |   | Annual O-M<br>Celebration Event |
| 2022<br>May 5   | <b>B1</b> Financial Condition: Q3 Numbers (accept)<br><b>B1</b> Financial Condition: March Numbers (discuss)<br><b>B6</b> Staff Treatment (approve)<br><b>B7</b> Communications Report (discuss)  | <b>C1</b> Governing Style<br><b>D</b> Global-BoD Management<br>Connection<br><b>C5</b> Code of Conduct<br><b>D1</b> Unity of Control<br><b>D5</b> Whistleblower | Member<br>Forum?                |
|                 | Reminders: <ul style="list-style-type: none"> <li>• GM Meetings: Thursdays at noon(except board meeting week)</li> <li>• Officers Committee Quarterly Meeting:</li> <li>• GM: Bi-annual staff survey in even years, progress report odd years.</li> <li>• Birthday Celebration: Begin planning</li> <li>• GM: First draft FY22 budget due</li> <li>• CCF: Begin annual award recipient process</li> <li>• Perpetuation: Recruit Candidates!</li> <li>• Internal education topic – Board recruitment/perpetuation</li> </ul> |   |                                 |
| 2022<br>June 2  | <b>B1</b> Financial Condition: Q3 Numbers and Narrative (approve)<br><b>B1</b> Financial Condition: April Numbers (discuss)   |   | Co-op Day?                      |

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|  | <b>B2 Business Plan &amp; Budget (discuss) (Move to July for 2022)</b><br><b>B7 Communications Report (discuss)</b>  |  |
|  | Reminders: <ul style="list-style-type: none"> <li>● GM Meetings: Thursdays at noon(except board meeting week)</li> <li>● Annual Meeting: Annual Meeting planning process begins</li> <li>● Internal education topic – Policy governance</li> </ul> |  |

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| July 23        | Board Members distribute birthday cake in the stores.   |  | Birthday Party |
| 2022<br>July 7 | <b>B1 Financial Condition: May Numbers (discuss)</b><br><b>B2 Business Plan &amp; Budget (approve)</b><br><b>B3 Asset Protection (approve)</b><br><b>B7 Communications Report (discuss)</b>                                   | <b>C Global Governance Commitment</b><br><b>D2 Accountability of GM</b><br><b>D4 Monitoring GM Performance</b> |                |
|                | Reminders: <ul style="list-style-type: none"> <li>● GM Meetings: Thursdays at noon (except board meeting week)</li> <li>● VP: Krecji Award Process Begins</li> <li>● Internal education topic – Meeting Engagement</li> </ul> |  |                |

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| 2022<br>August 4 | <b>B1 Financial Condition: Q4 Numbers (accept)</b><br><b>B1 Financial Condition: June Numbers (discuss)</b><br><b>B7 Communications Report; Staff Survey or Audit Report (discuss)</b><br>GM: Marketing Report  |  |  |
|                  | Reminders: <ul style="list-style-type: none"> <li>● GM Meetings: Thursdays at noon (except board meeting week)</li> <li>● GM Review due</li> <li>● Officers Committee Quarterly Meeting:</li> <li>● November Mini-retreat Suggestions</li> <li>● President: New Fellows Recruiting Next Month</li> <li>● VP: Krecji Award process begins</li> <li>● Internal education topic – Voting and O-M leadership</li> </ul> |  |  |

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| 2022<br>September 1 | <b>B1 Financial Condition: Q4 Numbers and Narrative, and Year End Report (approve)</b><br><b>B1 Financial Condition: July Numbers (discuss)</b><br><b>B7 Communications Report (discuss)</b><br><b>A Ends</b>   | Co-Op Day?<br>Candidate Event? |
|                     | Reminders: <ul style="list-style-type: none"> <li>● GM Meetings: Thursdays at noon (except board meeting week)</li> <li>● VP: Mini-retreat planning process begins</li> <li>● VP: GM review process begins*</li> <li>● All Committees: Annual reports due in October</li> <li>● Review Columinate Annual Contract</li> <li>● Executive Session: Review Krecji Award Nominees</li> <li>● Internal education topic – Annual Reports/Committee charters and goals</li> </ul> |                                |

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|---------|--|---|--------------------------------|
| October | President: Annual board report<br>Secretary: Approval of last years' minutes                         | GM: Ends report<br>Treasurer: Financial report<br>VP: Present annual Krecji award                                 | Annual O-M<br>Business Meeting |
|         | <b>B1 Financial Condition: August Numbers (discuss)</b><br><b>B7 Communications Report (discuss)</b> | <b>C2 The Board's Job</b><br><b>C6 Officer roles</b><br><b>C9 self-perpetuation</b><br><b>C10 board elections</b> | Annual Member<br>Drive?        |

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|---|---|---|---|
| <p>2022<br/>October 6<br/>Via Zoom</p>        | <p>Reminders:</p> <ul style="list-style-type: none"> <li>● GM Meetings: Thursdays at noon (except board meeting week)</li> <li>● All Committees: Annual reports due this month.</li> <li>● Education: Review annual education schedule (Oct-Sep)</li> <li>● GM: Owner/shopper survey [determine frequency]</li> <li>● GM: Marketing report</li> <li>● Review IU Climate Fellow options – due Early December</li> <li>● President + 1 Board Member: Schedule one-on-one conversations with elected members.</li> <li>● Internal education topic – Fiduciary responsibility</li> </ul>  |   |   |
| <p>2020<br/>November</p>                      | <ul style="list-style-type: none"> <li>● New board member and fellow’s orientation</li> <li>● Strategic planning for the coming year</li> <li>● Set board meeting dates December 2020-October 2021</li> <li>● Set GM Meetings in November and December</li> <li>● Set first Officers Committee meeting</li> <li>● Complete check lists for New Members and Officers (Sign annual code of conduct, tax and other documents)</li> </ul>   |   | <p>Mini-Retreat<br/>and<br/>Board Meeting</p> |
| <p>2022<br/>December<br/>TBD<br/>Via Zoom</p> | <p><b>B1</b> Financial Condition: Q1 Numbers and Narrative (approve)<br/> <b>B1</b> Financial Condition: Sept and October (discuss) (we got Sept 2021 in Oct of 2021, only need Oct)<br/> <b>B4</b> Member Rights &amp; Responsibilities(approve)<br/> <b>B7</b> GM Communication (discuss)<br/> <b>B9</b> Emergency Succession (approve)</p> <p>Reminders:</p> <ul style="list-style-type: none"> <li>● Start GM reviews</li> <li>● GM Meetings: Dec 16, 23, and 30<sup>th</sup> at noon</li> <li>● February Retreat Suggestions and Scheduling</li> <li>● President: Begin planning for February retreat.</li> <li>● Internal education topic – Google Drive</li> </ul> |   |   |
| <p>February</p>                               | <ul style="list-style-type: none"> <li>● Strategic planning</li> <li>● Committee Initiatives</li> </ul>   | <p>Board Retreat</p>  |   |
| <p>2022<br/>February 3</p>                    | <p><b>B1</b> Financial Condition: Q2 Numbers (accept)<br/> <b>B1</b> Financial Condition: December Numbers (review/consent agenda)<br/> <b>B5</b> Consumer Treatment (approve)<br/> <b>B7</b> Communications Report (discuss)</p> <p>Reminders:</p> <ul style="list-style-type: none"> <li>● GM Meetings: Thursdays at noon(except board meeting week)</li> <li>● Officers Committee Meeting: Feb 15<sup>th</sup>, 5:30</li> <li>● Treasurer: Board budget planning process begins</li> <li>● Internal education topic – Naming &amp; archiving files</li> </ul>  | <p><b>C3</b> Agenda Plan<br/> <b>C4</b> Board meetings<br/> <b>C7</b> Committee Principles<br/> <b>C8</b> Governance Investment<br/> <b>D3</b> Delegation of GM</p> | <p>Lender Meeting?</p>                        |
| <p>2023<br/>January<br/>TBD<br/>Via Zoom</p>  | <p><b>B1</b> Financial Condition: November Numbers (discuss)<br/> <b>B7</b> GM Communication (discuss)<br/> <b>B2</b> Business Plan and Annual Budget (review and discuss redirections)<br/> GM: Staff Development Plan</p> <p>Reminders:</p> <ul style="list-style-type: none"> <li>● GM Meetings: Thursdays at noon (except board meeting week)</li> <li>● President: Retreat Plan</li> </ul>   |   |   |

- Secretary: Complete annual review of Policy Register for updates and accuracy
- GM: Staff Development Plan
- Review Wills List – delegate to officers?
- Treasurer: GM Compensation process begins
- Internal education topic – Self-Monitoring