

BCS Board Meeting

March 25th, 2021

Board Members in Attendance: Bobbi Boos, Michelle Robison, Corbin Baird, Jeff Goldin, Nancy Mathews, Tosh Lewis, Isabelle Daellenbach, Pam Weaver, Guthrie Taylor

Absent Board Members: None

Staff Members in Attendance: Dee Bohler, Phil Phillipy, Taylor Ritchie

Kelley Fellows in Attendance: Julia Vela, Bonnie Wang

Guests in Attendance: None

1. Preliminaries
 - a. Announcements
 - i. Someone will need to volunteer to write the quarterly newsletter entry
 - ii. All committees need to set a monthly meeting time
 - iii. GM Meetings will now be every Thursday aside from board meeting weeks
 - b. Board Calendar
 - i. We received a marketing report recently so might be able to reschedule next month's/push it back
 - ii. Board budget will be due for us to go through
 - iii. OMCC PR message
 - iv. Fellow reports due – what should the Kelley Fellows final project entail?
2. Consent Agenda
 - a. Correct minutes – board members in attendance section is incorrect and there was no executive session
 - b. Mathews moves to accept consent agenda with edits to minutes, Weaver seconds. All in favor, approved.
3. GM Monitoring Repots
 - a. B7
 - i. Financial and staff highlights
 - ii. We are still doing staff meals
 - iii. Sales report shows we are down for March – because of comparison between this year and the panic buying from this time last year
 1. Numbers will likely look odd for a little while because of this
 2. Monthly/quarterly reports might give a better overall picture
 3. The Lucky's closure from last year is reflected in this as well
 - iv. Basket size up, customer count down trend continues overall – it is down at East for the first time in a while but up at West

- v. Labor is low – shift in purchasing from prepared food s to center store – PF has higher labor associated with it, but staff will be proportionate to sales

b. B8

- i. Decision tree – accepted with acknowledgement of noncompliance
- ii. Discussion about the noncompliance aspect of having documents seven days ahead of meeting – should it be revised or reevaluate what a workable mechanism means? We are also okay with leaving it be

4. Education

a. Bylaws, Articles, Policies, Protocols

- i. Discussion of definition of each
- ii. Discussion of having policies and protocols specific to expansion
 - 1. B7 could be a vehicle for providing information
 - 2. B1 indicates GMs shall not allow unprofitability for any location but it's not uncommon for new businesses to not show profit at first
 - 3. Instead of changing policies, we could be non-compliant with a plan
 - 4. Look at writing protocols for expansion instead of trying to change policies that would need to be changed back later – create protocols that are a subset for what we might need
 - 5. We could ask Leslie for assistance in writing a set of protocols or policies specific to expansion – it could be something that is useful to other co-ops as well
 - 6. Divide policies up amongst the group for reviewing

b. Project Management Plan Outline

- i. Market study will likely need to be redone
- ii. What about approaching the bank? We would want to know anticipated cost from pro forma, market study, etc. first
- iii. Discuss timeline and if we should hire a staff member to manage project alongside GMs?
 - 1. This person could do tasks like talking to broker, work with Mac, communicate with Board, do the research
 - 2. We have already been working with specialists and professionals who do much of the above, so a designated staff person may not be needed at this point or at all
- iv. Find out what NCG's services are and how their agreements work
- v. Keep relationship with Trinitas open
- vi. Current four person team – Bobbi, Jeff, Dee, and Phil

1. We may have a need for a different set of skills later in the project as it progresses
 - vii. This will be a long, multi-year project and Board members will change so we will need to have system in place to keep the project moving along
 1. November mini-retreat can be used to establish regular committee meeting dates and bring new board members up-to-speed
 2. In the future, we could include questions specific to this project in the candidate packet
 3. We can also have people on the committee that are not staff or board
5. Self-Monitoring
 - a. Discussion of changes to vote on for next month
 - i. C3 – clarification on “upward and outward” language and rewording of “discouraging discussion” portion
 - ii. C8 – ex-officio board members examples and fixing a typo
 - iii. C7 -
 1. Must include at least one board member but we want to include owner-members whenever we can – their insight is very valuable
 2. Changed due date of committee meeting minutes
6. General Business Items
 - a. Committees
 - i. We will try a month of finance committee meeting following GM team meeting
 - ii. Will talk about relocation committee at next GM team meeting
 - b. GM Review
 - i. Target end of month
 - ii. Received all feedback from board and compiling those into one document – can meet as a board first week of April
 - c. Kelley Fellows Project
 - i. We haven’t really assigned a larger project, but rather, have been having them help with smaller things here and there
 - ii. Ideas – grant funding options for relocation – what is out there and what applies to us, what might we do if we redesign the Bloomingfoods building, what does the cooperative daycare scene look like in Bloomington, how have food cooperatives expanded nationwide?
7. Committee Reports
 - a. Perpetuation – we met and submitted report, need to vote on packet (no major changes made), in favor of moving candidate packet forward
 - b. Finance – already discussed when to meet and coordination with relocation/expansion and GM team
8. Closing

- a. Goldin moves to adjourn meeting. Robison seconds. All in favor, meeting adjourned.